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Department of Chemistry
Central University of Punjab, Bathinda

Ref. No: CUPB/DC/2022/R3/.....613.....

Dated: 28/4/22

Subject: Proceeding of the Academic and Administrative Council of Department of Chemistry

A meeting of the Academic and Administrative Council (AAC) of Department of Chemistry was held on 31.03.2022 in the HOD office. All the faculty members of Chemistry Department were present in the meeting except Dr. Rajendra Singh Dhayal and Dr J. N. Bbabu due to academic activity.

Following agenda points were discussed in the meeting:

DISCUSS WITH PURCHASE SECTION.

1. **Problems faced during purchase for Consumables despite having ARC:** It is mentioned that after putting a lot of efforts, the ARC of various Chemicals, Plasticware and glasswares has been done. But still we are facing a lot of problems with purchase when the requirement is above 25000; as are asked to prepare a comparative list of at least 03 different suppliers. If it is so then there seems no use of ARC. Also sometime we are asked for proprietary certificate for purchase of Sigma Chemicals. Due to all this process, a lot of time and energy of a faculty as well as PhD scholars is wasted. It is not that all faculty are making of single make but all are purchasing chemicals of different make depending upon their requirement, purpose and availability of funds. As there is ARC, the further comparison of different should not be asked.

2. **Time Table of 2nd Semester:** As the 2nd semester classes are going to start from 4th April so Dr Haldar was assigned the responsibility to prepare the time table of 2nd semester and circulate among faculty and students.

Write to university

3. **Urgent Requirement of Budget (Rs 15.0 Lakh) for purchase of Minor Equipments:** As the students of 2nd Semester are likely to come soon for their M Sc practical; we request for a budget of Rs 15.0 Lakhs to purchase various minor equipment's essentially required for M Sc Labs. The equipment like Hot Air Oven, Weighing Balance, Refrigerator, Melting Point apparatus; UV Inspection cabinet, Weighing balance, pH Conductivity, Potentiometer, flame photometer etc are required urgently. The Department either does not have these instrument or not under working conditions. The hot Air Oven is not working and its repair is not possible, so budget may allotted to purchase these instruments otherwise M Sc practicals could not be smoothly conducted.

4. **Final Results of 1st Semester Students:** All the faculty members were instructed by HoD to submit their results timely.

To be done by HOD

5. **Placement of M Sc Students:** The HoD desired that efforts need to make for the placement of MSc students therefore various Chemicals industries should be invited for campus placement of these students. The HoD also desired that a expert lecture from industry expert should be invited before 20th April 2022. It was also decided that a prior willingness from students through email should also be taken that how many students wish to pursue their career in industry so that further efforts can be made based on student willingness. Prof Rajesh Kumar, Dr Virender Singh, One PhD and one M Sc student were selected to complete this placement activity.

Dr. Vinod Kumar, HOD
Chairperson, Associate Professor

Prof. Rajesh Kumar, Professor,
Member

Dr. Virender Singh,
Associate Professor, Convener

Dr. Rakesh Kumar,
Assistant Professor, Member

Dr. Krishna Kant Haldar, Assistant
Professor, Member

Dr. Biplab Banerjee,
UGC-Assistant Professor,
Member

DIA / Sec
VP
28/4/22
HOD (Chemistry)

DIA Office

S. No.....4397.....

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